**Basic Speech Outline**

1. Introduction
	1. Attention getting opening – story, joke, question
	2. Thesis Statement – What is your topic
	3. Preview – What are your main points
2. Body of the Speech
	1. Point One

Transition statement

* 1. Point Two

Transition statement

* 1. Point Three
1. Conclusion
	1. Review of main points
	2. Restatement of thesis
	3. Memorable Conclusion— Recap main points; summarize core message; call-to-action